

Position: Minister to Children, Youth, Young Adults and Families	Leave: in accordance with church policy
Department: Ministerial Staff	Dress: Appropriate
Accountable to: Pastor and Children's and Youth Committees	Job Classification: Full time
	Prepared: January 2005 Approved: 1/26/2005 by Church Conference Revised: August 27, 2008

Qualifications:

1. Educational achievement of a college and seminary degree from institutions accredited by the Association of Schools and Colleges. A master of divinity degree is the customary degree for ministry; however, it could be master of religious education, music, or some other specialty.

2. Experience in the following skills: demonstration of ability to lead and inspire youth, to function as a cooperative member of the church staff, and to administer the duties of organizing and communicating with youth and the church family.

Major Duties/Responsibilities:

1. Provide primary organization and leadership for a program of ministry for all Children and Youth (Nursery-Grade 12).
2. Provide programs which provide discipleship training and appropriate social and recreational activities to foster Christian growth among these age groups.
3. Develop leadership skills among children, youth and young adults for greater service in the church.
4. Implement an outreach program to the children, youth and young adults in our community.
5. Encourage Christian programs and activities for families.

Planning and Coordinating:

1. Work cooperatively with the Pastor to meet the needs of the children, youth and young adults to help them feel a part of Sunday worship and the larger program of the church.
2. Serve in support of the ministerial team and congregational leaders in order to meet the needs of the Mount Carmel Church community.
3. Coordinate all activities and programs with the Pastor, Director of Music for Youth and Children, Children's Committee, and Youth Committee.
4. Participate in weekly staff meetings, the meeting of the Church Council, meetings of the Children's Committee and the Youth Committee, and other committees as needed.
5. Enthusiastically promote activities and programs of the church's ministry to insure maximum participation.

Other:

1. Initiate relationships with children, youth and young adults and be accessible to them at church and in other appropriate venues.
2. Be available to offer pastoral care to children, youth, young adults and their families.
3. Serve as a resource to church families who request advice in selecting Christian Education materials for use in homes.
4. Facilitate among parents discussion of child development in the context of Christian values.

Performance Review:

1. Participate in an annual Performance Review, to be conducted by the Pastor with input from the Children's Committee and the Youth Committee. The results will be submitted to the Personnel Committee for assessment and recommendations in September of each year.

2. Prepare, as part of the Performance Review, a summary of progress made toward goals during the year covered by the review and also an outline of goals for the succeeding year.