

BUDGET/FINANCE COMMITTEE

Functions as a part of the *Church Business* task group.

Purpose: Plan and monitor financial programs of the church.

Responsibilities:

- Create the church budget for each calendar year and present it to the December church conference.
- Distribute budget request forms to committees and organizations to seek input for budget needs.
- Assist and advise treasurer as needed.
- See that tithe envelopes are distributed to all members.
- Plan and recommend to church conference for “other” expenses which may not be included in budget.
- Monitor line item expenses of all committees and organization and report to church conference.
- Recommend changes in regard to duties of this committee to the Nominations Committee.
- Chair or designated representative shall attend church council meetings and church conference.

Approved in church conference 4-24-02